



Town of Marion

398 Main St.

Marion, LA 71260

Telephone: (318) 292-4715

Fax: (318) 292-4717



Marion Fire Station Policy for Civic Organizations

- 1) The Mayor and Town Council will approve which civic organizations are allowed to use the fire station. There will be no private use of the station such as birthday or anniversary parties, nor reunions or holiday events due to liability concerns. The fire station will be used only by civic organizations that contribute to the progress and growth of the town and share common goals.
- 2) Obtain the fire station key during regular business hours from the town hall.
- 3) Leave the station the way you found it.
- 4) Don't block the bay areas where the fire trucks are located due to required emergency responses.
- 5) Before leaving the station. Reset the thermostat where it was when you arrived.
- 6) Clean and sweep the kitchen and meeting room areas if needed.
- 7) If necessary, remove used trash bags and replace with new bags.
- 8) Turn off the lights
- 9) Lock the door.

Return the fire station key to the town hall on the next business days.

Thanking you in advance for your cooperation, understanding and your interest in the progress of the Town of Marion!

Marion Town Council

Mayor Danny A. Smith